

Workers Compensation SABHRS Payroll Reporting Codes

<u>CODE:</u>	<u>WHEN TO USE CODE:</u>
LWOPW – Leave Without Pay Work Comp	Used when an employee is off work and not receiving wages due to a work-related injury/disease.
LDWC – Light Duty Work Comp	Used when an employee is working temporary light duty (work restrictions) due to a work-related injury/disease.
SLWC – Sick Leave Work Comp	Used when an employee is using sick leave while off work due to a work-related injury/disease.
HWC – Holiday Work Comp	Used when an employee is being paid regular wages while working temporary light duty (work restrictions) surrounding a holiday.
<i>Used Less frequently</i>	
TDWC – Transitional Duty Work Comp	Used when the employing agency cannot accommodate work restrictions and the employee is temporarily working for another agency.
VLWC – Vacation Leave Work Comp	Used when an employee is using vacation time while also receiving wage loss compensation benefits.
NEWC - Nonexempt Comp Taken Work Comp	Used when a nonexempt employee is using comp time while receiving wage loss compensation benefits.
ECWC – Exempt Comp Taken Work Comp	Used when an exempt employee is using comp time while receiving wage loss compensation benefits.

If an employee becomes FMLA-eligible as a result of a work-related injury, the following FMLA codes are available for use.

FMLA-Workers Compensation SABHRS Payroll Reporting Codes

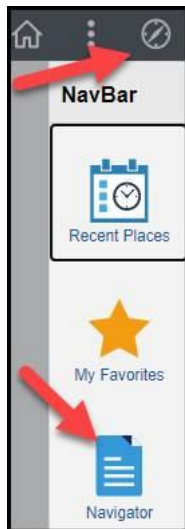
<u>CODE:</u>	<u>WHEN TO USE CODE:</u>
FWBK - FMLA/WC Holiday Bank	Used when an employee is using banked holiday while off work beyond 4 days due to a work-related injury/disease.
FWBKN - FMLA/WC Holiday Bank NG	Used when an employee is using non-grandfathered banked holiday while off work beyond 4 days due to a work-related injury/disease.
FWHOL - FMLA/WC Holiday	Used when an employee is out continuously on FMLA while working temporary light duty (work restrictions) surrounding a holiday.
FWLWP - FMLA/WC LWOP	Used when an employee is off work beyond 4 days and not receiving wages due to a work-related injury/disease.
FWECT - FMLA/WC Exempt Comp	Used when an exempt employee is using comp time while receiving wage loss compensation benefits beyond 4 days.
FWNCT - FMLA/WC Nonexempt Comp	Used when a nonexempt employee is using comp time while receiving wage loss compensation benefits beyond 4 days.
FWSLT - FMLA/WC Sick Leave	Used when an employee is using sick leave while off work beyond 4 days due to a work-related injury/disease.
FWVLT - FMLA/WC Vacation Leave	Used when an employee is using vacation time while also receiving wage loss compensation benefits beyond 4 days.

SABHRS REPORTS for OSHA REPORTING:

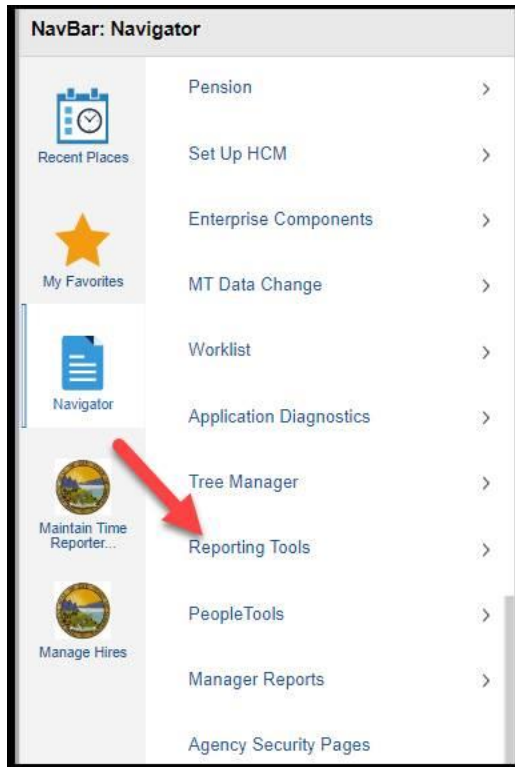
Select	Query Name	Descr
<input type="checkbox"/>	MT_OSHA_WORKING_HRS_N	hours worked for osha
<input type="checkbox"/>	MT_OSHA_WORK_COMP_HRS_N	HRS WRKED IN WC TRCS

Both can be run for a specified time period and department. The TRC query can also be run for a specific employee.

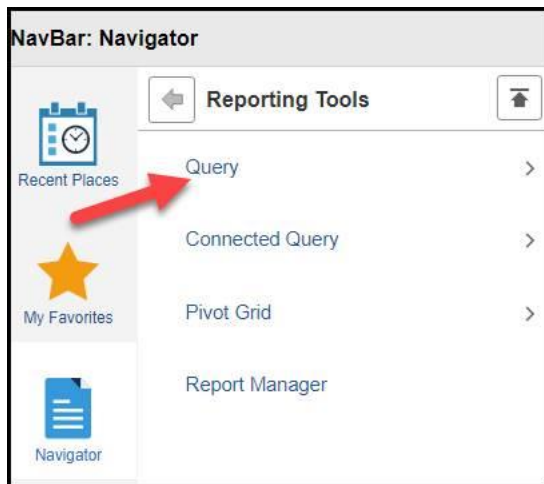
1. Go Into SABHRS.
2. Click on the navigation bar icon in the upper right corner. Then, in the drop down menu, click on Navigator icon.



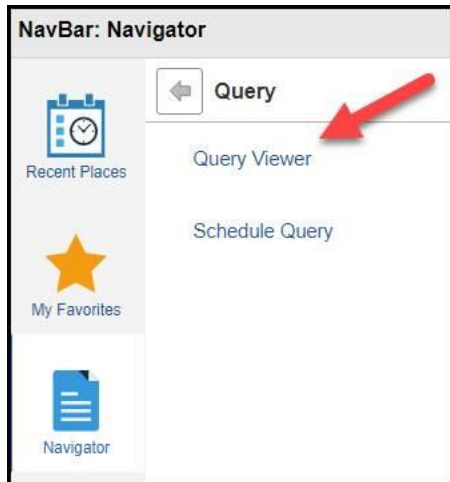
3. Click on the Report Tools icon.



4. Click on the Query icon.



5. Click on the Query Viewer icon.



6. From there they just enter the name of the query report below and run it.

Select	Query Name	Descr
<input type="checkbox"/>	MT_OSHA_WORKING_HRS_N	hours worked for osha
<input type="checkbox"/>	MT_OSHA_WORK_COMP_HRS_N	HRS WRKED IN WC TRCS